

Membership Support Policy April 18, 2006 Draft 4

The band receives requests for support almost daily and this policy is designed to provide guidelines to effectively deal with specific requests to membership.

Membership support may permit one request per family per year. Any excess funds that may be available at the end of the year will remain at the administrative level. For areas not specifically noted, applications for support will be reviewed by council. Council may use their discretion to approve things not noted in this policy.

Member support is intended to assist members who are not employed, who are in low income jobs or on welfare within certain limits. Member support may provide assistance in cases where all other avenues have been exhausted. When requesting member support, the band member applying will have to provide proof that they have tried to find assistance elsewhere. Member support will not be available to families whose income is over \$2500.00 per month. A needs test will be used to assist with the decision.

All requests for support should be in writing and should allow sufficient time for review, a minimum of three working days is requested. Except for a death of an immediate family member and providing that there are two people who have signing authority available.

NOT COVERED IN THIS POLICY

- × Rent and damage deposits
- × Rental arrears
- × Heating oil or propane
- × Hydro bills
- × Vehicle payments
- × Moving expenses
- × Travel assistance to attend criminal court
- × Purchase orders for food, that are not recoverable
- × Advances on ICBC or WCB or other financial settlements

COVERED IN POLICY

- √ Emergency and general travel assistance-in the event of a death or serious injury as a result of an accident to a member or immediate family
- √ Supplemental Assistance for educational purposes over and above coverage in Training and Education Policy
- √ Support for members wishing to attend treatment centers that are recognized and licensed
- √ Support for members wishing to participate in Self Development programs such as, the Pursuit, The Wall and the Advancement
- √ Travel support to attend child apprehension/custody hearings for immediate family members
- √ Work gear up to a maximum of \$300.00, one time only, and member must provide proof of employment. Work gear at any other time will be on a repayment basis.

Receipts must be submitted within 30 days, otherwise the Membership Support becomes an Accounts Receivable and the member is disqualified for support the next fiscal year.

Membership Support Application

Name _____ Date _____

Mailing Address _____

Phone: _____ Cell: _____ Email: _____

I am applying to be considered for funds from Member Support for the following reason:

1. I certify that I have tried every other avenue of potential assistance and Membership Support is my last alternative _____ Yes _____ No
2. Did you receive Membership Support last year _____ Yes _____ No
3. If yes to #2, did you submit your receipts _____ Yes _____ No
4. If no to #3, you do not qualify for Membership Support this fiscal year.

List what the money will be spent on: Description	Amount

subtotal _____

LESS Amount of funding from other sources _____

LESS Cash on hand _____

Total Amount Requested _____

I certify the above information to be true _____

Applicant

Co-Applicant

Note: Please allow a minimum of 10 working days for processing your request (excluding emergency situation). You may be required to complete a means test of Family Income.

REPAYMENT AGREEMENT

Between

_____ (name)

_____ (name)

and

Ehattesaht Tribe

The above named applicant(s) agree to repay the Membership Support assistance in full. If receipts are submitted within 30 days the Membership Support becomes forgivable and repayment is not required.

In the event of default, I agree to have any money owed to me by future employers, Ehattesaht Tribe or any of its companies deducted until the full amount is recovered.

Name

Date

Name

Date

for Ehattesaht Tribe

Date